

COUNTRY CLUB ESTATES PROPERTY OWNERS ASSOCIATION

Minutes

Board of Directors Meeting

4 November 2017

Board members present: President Tom Zellers, Vice President Barry Brandt, Treasurer Gary Glass, Secretary Drew Woodall, and Directors Susan Gay and John Welch.

Proper notice having been delivered via Email, the Board of Directors Meeting was called to order at 0900 Hrs. on 4 Nov 2017 at the home of Tom Zellers, 308 Stockley Street, Rehoboth Beach, Delaware, by President Zellers.

Approval of Minutes

On a motion from John and seconded by Barry the minutes of 9 Sep 2017 meeting was approved unanimously.

Committee Reports

A. Finance Committee

1. Approval of Treasurer's Report - The report was approved unanimously with the exception: Gary will update and change Applied Bank monies (\$500) from expenses to assets.
2. Dues Report - Tom made a motion and seconded by Barry to amend Article V, para F of the By-Laws regarding Assessment and Dues. Motion was approved unanimously.
Added text to Article V, para F: [There shall be added to the dues amount assessed to a lot all charges and fines for non-payment of dues as shall be determined annually, by the Board, and all costs of collection thereof].
3. Transition of records/duties to new treasurers - need records
Tabled until next meeting.
4. Financial update -
 - Opened an account with Applied Bank, it will be our operating account.
 - Will keep \$3000 in our current M&T Bank account temporarily to see how our Applied Bank relationship works out.
 - Donations - Tom made a motion and seconded by Drew to give the Rehoboth Fire Department \$1000, motion was approved unanimously.

- Gary reviewed a DRAFT "2017 Dues Delinquency Notification". John made a motion and seconded by Barry to approve, motion was approved unanimously.

B. Properties Committee

Old Business

1. Dredging Update
 - Tom reported that the dredging was supposed to begin the first week of November 2017.
2. Discuss process for audit of CCEPOA financial records
 - Deferred until next we get all the records transferred from the past Treasurer.
3. Web Site/Design
 - Susan reported that new Web Site was ready to launch with the exception that the Convents hadn't been posted. Barry made motion and John seconded to launch the site. Motion was approved unanimously.

New Business

C. Recreation Committee

1. Annual Picnic - Barry will contact the City and reserve the date for the 2018 picnic.
 - It was discussed to structure the meeting to ~ 1 Hour and order more food, sodas, and ice tea.
2. Bulletin Board - Barry informed the Board that the bulletin board had been installed and information posted.
3. Rehoboth Library - Gary motioned and John seconded to pledge \$500 to "Run 4 the Books"
4. Trees in CCE - to date three trees have been planted in CCE.
5. Annual Giving for 2017-18 - Tabled until next meeting.

Adjournment

On a motion from Tom, seconded by Barry, the meeting adjourned at 1100 Hrs.

Respectfully submitted,

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Drew H. Woodall, Sr.

Secretary

Up-Coming dates for 2017 CCEPOA Board meetings:

9 Sep 2017 (Annual Meeting)

9 Dec 2017

6 Jan 2018

24 Mar 2018

5 May 2018

9 Jun 2018

4 Aug 2018

8 Sep 2018 (Annual Meeting)

6 Oct 2018

8 Dec 2018