

COUNTRY CLUB ESTATES PROPERTY OWNERS ASSOCIATION

Minutes

Board of Directors Meeting

5 August 2017

Board members present: President Tom Zellers, Vice President Barry Brandt, Secretary Drew Woodall, and Directors Susan Gay and John Welch.

Proper notice having been delivered via Email, the Board of Directors Meeting was called to order at 0900 Hrs. on 5 Aug 2017 at the home of Tom Zellers, 308 Stockley Street, Rehoboth Beach, Delaware, by President Zellers.

Approval of Minutes

On a motion from John and seconded by Barry the minutes of 7 May and 10 June, 2017 meetings were approved unanimously.

Committee Reports

A. Finance Committee

1. Approval of Treasurer's Report - The report will be updated and approved at the next scheduled Board of Directors meeting.

B. Properties Committee

Old Business

1. Dredging Update

- Tom provided an IPR "In Progress Review":
 - The new dune fencing has been installed.
 - It will stay in place until the dredged material stabilizes.
 - The August 2017 schedule for completion has been moved to date TBD (To Be Determined).

2. Discuss process for audit of CCEPOA financial records

- Deferred until next scheduled Board of Directors meeting.

3. Web Site/Design

- Susan presented draft of new Web Site.
- Agreed the following items should be on the web site:
 - Contact Page: Tom, Barry, and Gary.
 - 2017 Board meeting minutes,

- Directors Info (Name, Beach Address, Phone Number, and Email)
 - By-Laws,
 - Covenant,
 - Annual Treasurer's Report,
 - Annual Picnic and Board Meeting dates,
 - Web links: RBHA, Trash, Recyclable, & Yard Waste schedules, Spring and Fall clean-up dates.
 - Barry will contact Rehoboth Beach Country Club regarding memorabilia on the old golf course.
 - Susan will send out revised link,
 - On a motion from Barry and seconded by Tom and approved unanimously to pay Paul Andrews, web designer, \$300 for creating our web site.
4. City budget requisitions - update - picnic tables delivered.
 - Picnic Tables have been placed in the Tot Lot,
 - The outdoor Bulletin Board has been ordered, \$990.02 including shipping.
 5. Annual giving for 2017:
 - Deferred until next scheduled Board of Directors meeting.
 6. City Manager, Police Chief, Neighbor Watch coordinator, and City Arborist will make presentations at our up-coming Annual Meeting.

New Business

C. Recreation Committee

1. Annual Picnic - 9 Sep 2017 @ 1100 Hrs.
 - A. Tom will send Charlie Brown list of needed items,
 - B. Tom will contact Gary regarding up-dating the "reminder signs" and bringing the tables and speakers,
 - C. Barry will pick up food covers,
 - D. Barry will contact the City and reserve the date for the 2018 picnic.
2. Trees in Country Club Estates
 - Susan provided an overview of an initiative being proposed to have 17 trees planted in Country Club Estates on owners' property. Details will be forth coming.
3. Director Russell Keys tendered his resignation from the Board.

Adjournment

On a motion from Barry, seconded by John, the meeting adjourned at 1040 Hrs.

Respectfully submitted,

//s//

Drew H. Woodall, Sr.
Secretary

Up-Coming dates for 2017 CCEPOA Board meetings:

9 Sep 2017 (Annual Meeting)

9 Dec 2017

6 Jan 2018

24 Mar 2018

5 May 2018

9 Jun 2018

4 Aug 2018

8 Sep 2018 (Annual Meeting)

6 Oct 2018

8 Dec 2018