

COUNTRY CLUB ESTATES PROPERTY OWNERS ASSOCIATION

Minutes

**Board of Directors Meeting
28 April 2018**

Board members present: President Tom Zellers, Treasurer Gary Glass, Secretary Drew Woodall, and Directors Carol Popham and John Welch.

Proper notice having been delivered via Email, the Board of Directors Meeting was called to order at 0900 Hrs. on 28 Apr 2018 at the home of Tom Zellers, 308 Stockley Street, Rehoboth Beach, Delaware, by President Zellers.

Approval of Minutes

The approval of the 13 Jan 2018 meeting minutes was deferred until next meeting.

Committee Reports

A. Finance Committee

1. Gary presented the Treasurer's report. Carol made motion and John seconded to approve report. Motion was approved unanimously.
2. Gary reported that the dues notices will be sent out starting next week. The second notices will go out in 3-4 weeks after the first mailing. There are 309 households, 20 delinquent. Have emails for all but 87 (50 still to be entered into the database). Gary requested permission to send out the dues notices in March of each year. John made motion and Carol seconded to approve Gary's request. Motion was approved unanimously.
3. Gary will set up 4 date's w/Charlie to transfer records.

It was suggested to maintain the following records:

Financial records – Seven years; Records of Incorporation; Dues records back to “TBD”.

4. Gary will ensure enough money is in our M&T Bank account to avoid service charge. The remainder of our funds will be transferred to Applied Bank.
5. Discussed the feasibility of having a liability policy for Board members. Gary will investigate insurance options.
6. Gary will gather the necessary information to have our Fed ID number reactivated.

A. Properties Committee

Old Business

1. Dredging Update: DNREC will maintain area where the spoils were placed. DNREC stated they want to have a landscape plan created. Tom has discussed w/DNREC his concern with mosquitoes.
2. Discuss process for audit of CCEPOA financial records
 - Deferred until we get Federal ID number reactivated and our records transferred from the past Treasurer. Established a goal of Oct 2018 to have an audit performed.
3. Web Site/Design: Tabled update until next meeting.
4. Bulletin Board: Gary has been up-dating the bulletin board with current info.
5. Rehoboth Library: Donated \$500. Will receive entry passes for 2 board members to participate in “Run 4 the Books” on 19 May 2018.
6. Memorial tree for Ann: Deferred until we receive feedback from the City’s Tree Ordinance Committee.
7. Pavilion in Stockley Park: Deferred until we have further dialog with City Hall.
8. Annual Giving: Deferred until 16 Jun 2018 meeting.

New Business

1. Park Signage: Gary will post sign on the Bulletin Board stating Park hours (Open at dawn, Closed at dusk).

Adjournment

On a motion from Drew, seconded by Gary, the meeting adjourned at 1310 Hrs.

Respectfully submitted,

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Drew H. Woodall, Sr.
Secretary

Up-Coming dates for 2017 CCEPOA Board meetings:

4 Aug 2018	8 Sep 2018 (Annual Meeting)	6
Oct 2018		
8 Dec 2018		