

COUNTRY CLUB ESTATES PROPERTY OWNERS ASSOCIATION

Minutes Board of Directors Meeting January 14, 2017

Board Members present: President Tom Zellers, Treasurer Gary Glass, Vice President Barry Brandt, Directors Russell Keys and Susan Gay

Proper notice having been delivered via email, the Board of Directors Meeting was called to order at 9:10 a.m. at the home of Tom Zellers, 308 Stockley Street, Rehoboth Beach, Delaware, on Saturday, January 14, 2017 by President Tom Zellers.

Approval of Minutes

Given the absence of Secretary Drew Woodall, a motion was made and unanimously approved to move approval of November 2016 meeting Minutes to the next meeting. Susan agreed to take Minutes of today's meeting.

Committee Reports

A. Finance Committee

Gary has gotten all of the Treasury files from Charlie Browne. Financial statements have been matched to bank statements for 2016. Board agreed we should keep CCEPOA financial records for 7 years.

On motion from Barry, seconded by Russell, the Treasurer's Report was approved without objection.

Tom reported that the corporate registration for CCEPOA has been re-filed.

We discussed Dues Notices. They should be sent in March or April, using a letter format. Gary will compose letter explaining property owners' obligation to pay dues. CCEPOA has 312 members; 57 have been delinquent on dues since 2014 and 78 have not paid for 2016. We don't always get notification of change of ownership and some Dues Notices get returned. Susan suggested comparing records against tax records on Vamanet, which maintains all of the City's property tax records.

B. Properties Committee

Old Business

- 1. Silver Lake Dredging.** No update. No further work until Spring.

2. **Audit of CCEPOA records** – A company has been contacted to do the auditing, but discussion on this topic is deferred until March meeting.

3. **Website** – Postponed discussion until next meeting.

New Business

1. **Annual Picnic.** Date set for September 9, 2017 at Grove Park.

2. **New Director Replacement.** John Welsh, 315 Stockley, has expressed interest in serving on the Board and we have one vacancy to fill. Tom will invite John to attend the March board meeting.

3. **Annual Giving for 2017.** The following donations were discussed.

Library \$1000 (\$500 general donation and \$500 for the Run for the Books)

Museum \$1000

Sea Witch \$300

Fire & Police – hold for substantial contribution when needed

Fireworks \$1000

Immanuel Shelter \$500

Sussex SPCA \$500

Habitat for Humanity (ReStore Lewes) \$1000

Cape Henlopen Education Fund – amount undecided

4. **City Budget Request Items.** Board discussed asking the City to install a small bulletin board for the Tot Lot. Gary made a motion to accept Barry's offer to contact City manager about the bulletin board. Susan seconded. Approved unanimously.

Also discussed requesting additional picnic tables and to ask City to consider adding a small pavilion at the Tot Lot. Barry will also raise these issues when he contacts the City Manager.

CCEPOA could contribute some funds. Gary made a motion to allow CCEPOA to contribute \$500 to this effort. Russell seconded. All approved.

Adjournment

The meeting adjourned at 11:18 a.m.

Respectfully submitted,

Susan M. Gay
Acting Secretary